

Zillah High School Registration Bulletin 2018-19

(Updated 7-28-18)

When possible it is requested that a parent/guardian accompany their student to complete registration.

Returning Student Registration: To register as a returning student the student must have:

- completed the Spring 2018 Semester at ZHS (Grades 9-11) or ZMS (Grade 8)
- account cleared of any unpaid fines, fees, missing books, etc.
 - if living outside the legal boundaries of the ZSD must have a current Choice Transfer Form (out of district release) on file with Mrs. Gamache in the ZSD Administration Office (829-5911)

Note: If you will be gone and unable to register during August 8-13 please call the ZHS Office 829-5565 or email diana.griffin@zillahschools.org before 11:00 am on August 13 to confirm your continued enrollment and to hold your pre-registered classes. *(Those who fail confirm their intent to register will have their requested classes dropped and made available to registered students.)*

Registration Steps:

Step #1: Report to Library to

- check in
- be cleared to register
- receive registration forms

Step #2: Complete required forms in the Library

Step #3 Turn in completed forms in the Office. You will receive your:

- class schedule for 2018-19
- Skyward Family Access information for 2018-19

Step #4 Pay fees and get further information in the Office. Anticipated fees are:

- ASB Card \$30.00
- Art Fee \$10.00 (*for Advanced Art*)
- Athletic Participation/Towel Fee \$15.00 (*Required for sports and all PE/Fitness classes*)
- OWEGO (Yearbook) \$40.00 or \$45 with your name added
- Club/Class Dues-varies by class. Check with your advisor.

Registration Schedule:

Both Students and parents are invited to attend registration. If parents have students in multiple grade levels at ZHS you may complete paperwork for all your students at the same time. Based on student last name these are "Suggested" times to help reduce the time to register and waiting in lines.

Wednesday August 8: Senior Registration will be as follows:

- Spring Semester Honor Roll Seniors (GPA 3.0-4.0)

- 8:00 am Last Name (A-G)
- 8:45 am Last Name (H-Q)
- 9:15 am Last Name (R-Z)
- Any other Seniors not registered
 - 10:00-11:45 am Last Name (A-M)
 - 1:00-2:45 pm Last Name (N-Z)

Thursday August 9: Junior Registration will be as follows:

- Spring Semester Honor Roll Juniors (GPA 3.0-4.0)
 - 8:00 am Last Name (A-G)
 - 8:45 am Last Name (H-Q)
 - 9:15 am Last Name (R-Z)
- Any other Juniors not registered
 - 10:00-11:45 am Last Name (A-M)
 - 1:00-2:45 pm Last Name (N-Z)

Friday August 10: Sophomore Registration will be as follows:

- Spring Semester Honor Roll Sophomores (GPA 3.0-4.0)
 - 8:00 am Last Name (A-G)
 - 8:45 am Last Name (H-Q)
 - 9:15 am Last Name (R-Z)
- Any other Sophomores not registered
 - 10:00-11:45 am Last Name (A-M)
 - 1:00-2:45 pm Last Name (N-Z)

Monday August 13: Freshman Registration: This is the time for all new Freshman students and parents to come in and complete necessary paperwork. Please try to register based on the suggestions below:

- 8:00-10:00 am Last Name (A-G)
- 10:00-11:45 am Last Name (H-Q)
- 1:00-2:45 pm Last Name (R-Z)

Monday August 13: Classes Dropped: Students who have not registered or not called to arrange to register will have their course requests dropped. Those seats may then be claimed by other students during add/drop.

August 14-15: New Student Registration: New students must have all required paperwork completed at Central Registration before enrollment will be made. Once a file is completed and verified, students will be called by the ZHS Principal to schedule an enrollment meeting

Note: Legal residents of other school districts should enroll in their home school district. Out of District students will be called for an enrollment meeting by the ZHS Principal if required paperwork is complete based on availability of space.

Thursday August 16: Freshman and New Student Orientation: The orientation will be from 7:50-11:00 in the PAC. Schedules will be available and distributed at the orientation and students will attend a mini schedule of their Fall semester classes.

Add/Drop Schedule

August 8: Honor Roll Seniors 8:00-10:00

August 9: Seniors & Honor Roll Juniors 8:00-10:00

August 10: Seniors, Juniors & Honor Roll Sophomores 8:00-10:00

August 13-14: Seniors, Juniors & Sophomores 8:00-10:00.

August 14: Add/Drop closes until 1st day of Fall Semester and students will be expected to attend classes on the first day as scheduled.

August 22: Add drop in grades 10-11-12 during class periods and after school 2:45-3:15. There is no Grade 9 Add/Drop. Parents should contact the principal if their 9th grade student has an urgent educational need to change their class schedule.

Add/Drop Notes:

- Students must have completed all registration materials to be able to Add/Drop.
- Students served on an IEP must submit all schedule change requests directly to Mr. Torres for approval.
- Aid Positions: Are limited to 1 period a semester for Juniors and Seniors only.